## NOTICE TO SELLERS

The Riverside County History Symposium welcomes sales of local history-related items such as books, postcards, ephemera, etc. A sales table will be located in a separate room and staffed by volunteers from the Mission Inn Foundation's Youth Ambassador program so that you may enjoy the symposium and not have to be at your sales table all the time. While there will be no charge for selling items,\* we do ask that all sellers abide by the following:

- 1. All sellers MUST have all items for sale at the sales tables NO LATER THAN 8:30 a.m.
- 2. All sellers MUST have some way of displaying prices on the table (Post-it Notes, table tents, etc.)
- 3. If two or more entities are selling the same book, priority will be given to the original author (if present) and the other entities will be asked to not sell the author's book.
- 4. NO SALES TAX will be calculated on the day of the symposium. If you must charge sales tax, please include it in the price the item is selling for that day.
- 5. Disbursements will be tabulated and sent out during the week of March 4, 2019.
- 6. All sellers MUST present an inventory of all items for sale that clearly shows prices and quantities brought. This must be on a separate sheet of paper with the seller's name clearly printed at the top. Here is an example:

## Steve Lech

## Items for sale - April 6, 2013

Along the Old Roads - \$40 (2 copies) For Tourism and a Good Night's Sleep - \$25 (10 copies) More Than a Place to Pitch a Tent - \$20 (10 copies) Pioneers of Riverside County - \$20 (10 copies)

\* Please Note – we will be accepting credit card payments via Square along with cash and checks for book purchases. Any purchases made with a credit card will incur a transaction fee that will be passed on to the seller.